

**East Los Angeles College**  
**Allied Health Multidisciplinary Advisory Board Committee**  
**Meeting Agenda**  
**December 2, 2022**

<https://laccd.zoom.us/j/84162367707>

- I. **Call to Order/Roll Call – The meeting was called to order by Department Chair Monica Thurston at 12:10 pm.**
- II. **Welcome Remarks - Department Chair Thurston welcomed everyone to the first Allied Health Multidisciplinary Advisory Board Committee.**
- III. **Review of Agenda – The agenda was reviewed to determine if the committee members needs to discuss additional agenda items.**
- IV. **Program Updates: New Programs coming to Allied Health – Department Chair Thurston discussed the four new programs that will be developed during the 2022-2023 academic year. Department Chair Thurston asked the committee members would they support East Los Angeles College Allied Health Department in implementing the four programs. The committee members agreed to support the Allied Health Department in developing the four new programs. The committee members discussed the importance of each discipline/occupation needed due to COVID-19 Pandemic.**
  - A. **Community Health Worker Certificate & Associates Degree –**
  - B. **Patient Transporter**
  - C. **Bachelor of Science in Health Information Management**
  - D. **Public Health Informatics and Technology Certificate of Achievement**
- V. **Program Strategic Goals – The committee reviewed the mission and the strategic goals of each program. The committee members were asked if any of the goals need to be revised. The committee members made no changes to the strategic goals.**
  - A. **Health Information Technology**
  - B. **Medical Assistant**
  - C. **Health Occupations**

- VI. Grant Funding (Apprenticeships, Strong Workforce, Perkins, etc.) – Department Chair Thurston provide the committee with an update regarding the Medical Assistant Apprenticeship program, the Health Information Technology Apprenticeship Program, the Health Information Technology Pre-Apprenticeship Program, Perkins V Funding and Strong Workforce Funding.**
- VII. Events (GEAR Up (January 3, 4, & 5, 2023)) – Professor Pablo Garcia and Professor Sally Plant provided the students from the organization GEAR Up a workshop on the different Allied Health programs at ELAC. The faculty allowed the students hands-on demonstration activities.**
- VIII. Advisory Member Comments/Suggestions – There were no additional comments and discussion.**
- IX. Adjournment – The meeting adjourned at 1:45 pm.**

**Mission Statement of Allied Health Department**

The Allied Health Department is to prepare students as productive, responsible, and well-educated healthcare professionals that contribute to a global society and diverse workforce.

**Goals of the Allied Health Department**

- Provide allied health students with the knowledge and skills fundamental to the practice of their discipline that fosters effective communication skills with clients and other professionals.
- Instill students with the principles of professionalism, community service, and desire for lifelong learning in a personalized, culturally rich and dynamic learning environment.

**Mission of the Health Occupation Program**

The Mission of the Health Occupations Program is to provide an opportunity for individuals to enhance their knowledge, skills, and competencies to meet the demands and the commitment required for a career in healthcare.

**Goals of the Health Occupation Program**

- To produce knowledgeable and effective healthcare professionals
- To foster a sense of service and commitment effectively with healthcare professionals.
- To support quality of care in the healthcare industry and the community at large.

**Mission of the Health Information Technology Program**

The Mission of the Health Information Technology Program is to attract, educate, and increase the pool of qualified individuals entering the profession of health information management, with a commitment to becoming experts in managing patient health information, administering computer information systems and collecting data for health care services provided to the medically underserved and other communities.

**Goals of the Health Information Technology Program**

- Produce competent entry-level health information management professionals at the Associate degree level in accordance with American Health Information Management Association's Registered Health Information Technician (RHIT) domains and competencies.
- Provide support for professional development workshops, resources, and technology to develop excellence in instruction.
- Support faculty member's growth to stay current with knowledge and expertise in areas taught
- Present skill workshops to help HIT professionals continue their education, formally or informally in the health information management field. Assess students' satisfaction with overall HIT program and institutional experience.

**Mission of the Medical Assistant Program and Front Office Medical Assistant (noncredit)**

The Mission of the Medical Assistant Program is to prepare students to become competent medical assistant, who will interact with doctors, nurses, technicians and patients. These professionals require specific technical knowledge and clinical skills needed in the evolving health care field in clinics, hospitals, and physician offices, especially as new technology is introduced.

**Goals of the Medical Assistant Program and Front Office Medical Assistant (noncredit)**

- To foster a sense of service and commitment.
- To produce knowledgeable and effective medical assistants
- To support quality of care in the healthcare industry and the community at large

**Mission of the Pharmacy Technology Program and Pharmacy Clerk**

The Mission of the Pharmacy Technology Program is to provide quality education and fulfilling career opportunities in Pharmacy Technology; by offering academic courses, laboratory experiences and professional clinical skills that will lead to national certification, employability and ethical work practice.

**Goals of the Pharmacy Technology Program and Pharmacy Clerk**

- To provide quality education that is necessary for a student to become qualified to practice in the field of pharmacy as Certified Pharmacy Technicians.
- To employ updated equipment and software that corresponds to standards of excellence in didactic and laboratory courses.
- To provide effective, innovative and alternative instructional methodologies to implement quality education.
- To meet and exceed accreditation standards set by ASHP.
- To enhance student enrollment and retention rate of the Pharmacy Technology Program.
- To conform to ethical and professional standards.

**Mission of the Cancer Information Management Program**

The Mission of the Cancer Information Management (CIM) Program is to prepare students for positions within a hospital-based, central population-based or specialized cancer registries.

**Goals of the Cancer Information Management Program**

- To provide quality education that is necessary for a student to capture a comprehensive history of diagnosis, treatment, and health status of every cancer patient.
- To provide quality education that is necessary for a student to collect quality data that better monitor and advances cancer treatment, prevention, and conduct research.
- To provide quality education that is necessary for a student to support cancer program development and ensure compliance of reporting standards.
- To provide quality education that utilizes statistical analysis and reporting guidelines for research, case mix, and national registry.

